

# ONLINE SIGN-UP SHEETS

Shoreline Seniors Golf Club (SSGC) – Dennis Shak – 2/1/23

Updated – Bill Marsden – 12/2/2023

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Now you can sign up and reserve your tee times for Monday and Wednesday tournaments from anywhere at any time! No longer do you need to phone a friend to "sign me up for next week", nor to "cancel me for next week"! Or do you want to see who is teeing off in front of you? Just look at the online sign-up sheet!

## Etiquette

- Please don't make changes to another golfer's name or tee time without their permission.
- If you accidentally change something you didn't intend to, press the "undo" button or manually change it back.
- If you confirm your tee time and change your mind, please come back and remove your initials/reservation.
- Do not use cut/paste. Instead of cut, use delete to clear a cell. Instead of paste, enter text manually.
- **Please get the link to the SSGC sign-up sheets from a club member.**  
These instructions will reside on the club website, and we do not want unauthorized people to get this link.
- Members who play regularly (at least 60% of the time) in Monday and/or Wednesday tournaments will have their names automatically included on the sign-up sheets if they want.
- Members not included by default can take any spot for a tournament where the cell is open or the name is struck through.

**Note that the times on the sheets (except the first time, 7:30) are not exact.  
Members often tee off before the times shown on the sheets.**

## Quick Start

For those who are familiar with Google Sheets, use the link provided by a club member and you should be good to go.

## Tips and Tricks

- Easiest platform to use is a PC or laptop with Windows or MacOS.
- Whatever device you use to read your email is probably the best platform to use.
- To use it on a phone, skip to the section on iPhone and Other Mobile Devices (e.g., iPad, Android)
- Still having trouble? Ask any member to sign you up at any time!

## Windows and MacOS

1. Click on the link provided by a club member. Select the tournament date. There are three weeks of tournaments (Monday *and* Wednesday) maintained.
2. Click below your name. Enter your initials to reserve your tee time. Field will turn green.
3. If you don't have a name on the sheet, enter your name in a blank spot and add your initials underneath. Alternatively, enter your name underneath a name which has been struck through (like ~~Bill Marsden~~). The strikethrough indicates that person is not playing on a particular day, so the spot is available.
4. If you want to temporarily change the position of your name, strikethrough your name before choosing a different spot.
5. If you want to permanently change the position of your name, delete your name before choosing a different spot on the last (by date) sheet available for the day (Monday or Wednesday) that you are interested in.
6. Using the tabs at the bottom, navigate to other tournament dates if needed.
7. Exit the sign-up sheet

Shoreline Seniors Tee Times v1.0

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A1 7:30:00 AM

	A	B	C	D	E	F	G	H	I
1									
2	Date:	Monday, February 20, 2023				For Shoreline Use Only			
3	Club:	SHORELINE SENIORS							
4	Format:	Low Net-Red Tees							
5	7:30 AM	Dan Barreras	Mike Sliter	Harry Takahashi	Bob Prillinger				
6									
7	7:40 AM		Leo Rabago	Peter Steiner	Dennis Mateo				
8									
9	7:50 AM	Jim Dunn	Ron Labrum	Rob Neville	Peter Logan				
10									
11	8:00 AM	Jim Wilson	Ricardo Burgess	Paras Rao					
12									
13	8:10 AM	Keith Huffman	Jalman Baik	Gi Kim	Steve Lim				
14									
15	8:20 AM	Paul Kutler	Bill Marsden	Gary Thomas	Neal Lazear				
16									
17	8:30 AM	John Kim	S B Yoo	James Kim	Eun Lee				
18									
19	8:40 AM	Jeff Wong	Tony Kim	Ralph Scherrer	Keith Matsumoto				
20		JW							
21	8:50 AM	Bryan Shak	John Friend	Dennis Shak	Wendell Shak				
22				dps					
23	9:00 AM	Kwok Cheung	Jim Schmidt	Don Gorrell	Don Shrank				
24									
25	9:10 AM	Atsushi Yamazaki	Gary Wada	Roger Dalit	Greg Stephens				
26									
27	9:20 AM	Robert Burgner	John Figueroa	Paul Lesti					
28									
29	9:30 AM	Joe Cooper	Jay Hong	Steve Lim					
30									
31	9:40 AM	Al Duncan	Ching Huang	Scot Strotman					
32									
33	9:50 AM	Esser Brooks	Ken Kasper	Gary Matsuura	Brad Shak				
34									
35									
36									

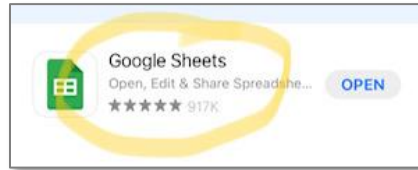
Mon 2/20 Wed 2/22 Mon 2/27 Wed 3/1 Tournaments Explore

1. Check the Date
2. Click below your name. Type your initials.
3. Navigate to other Dates if needed.
4. Optional. Add or move your name to a blank cell
5. Exit Google Sheets

## iPhone and Other Mobile Devices (e.g., iPad, Android)

### 1. Initial setup (Do just once):

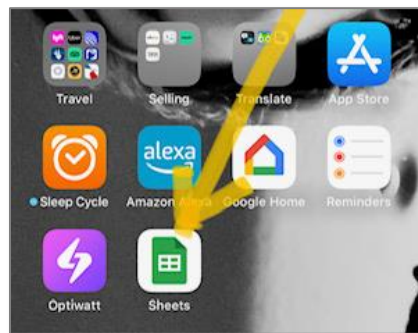
- a. Click on the link provided by a member.
- b. If the sign-up sheet does not open, download the app Google Sheets



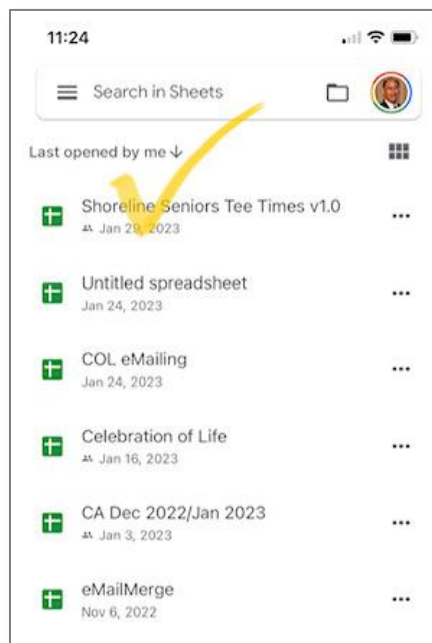
- c. Click (again) on the link provided by a member. The sign-up sheet should be open. Skip to step 3.

### 2. To open the sign-up sheet, click on the link provided by a member or:

- a. Click on "Sheets"



- b. Click on the file "Shoreline Seniors Tee Times". The sign-up sheet should open and be in browsing mode.



### 3. Navigating Google Sheets

- Back button. Click to exit and return to the list of files.
- Tournament date. Is this the date you want to play?
- Blank unselected cell. Click to select the cell.
- Tabs for other dates. Click to switch to another tournament date.

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	A	B	
2	Date: b	Monday, February	
3	Club:	SHORELINE SENIORS	
4	Format:	Low Net	
5	7:30 AM	Dan Barreras	Mike S
6			
7	7:40 AM		Leo Ra
8			
9	7:50 AM	Jim Dunn	Ron La
10			
11	8:00 AM		Ricardo
12			
13	8:10 AM	Keith Huffman	Jaimar
14			
15	8:20 AM	Paul Kutler	Bill Ma
16			
17	8:30 AM	John Kim	S B Yo
18			
19	8:40 AM	Jeff Wong	Tony K
20		JW	
21	8:50 AM	Bryan Shak	John F
22			
23	9:00 AM	Kwok Cheung	Jim Sc

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11:35

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	A	B	
2	Date: b	Monday, February	
3	Club:	SHORELINE SENIORS	
4	Format:	Low Net	
5	7:30 AM	Dan Barreras	Mike S
6			
7	7:40 AM		Leo Ra
8			
9	7:50 AM	Jim Dunn	Ron La
10			
11	8:00 AM		Ricardo
12			
13	8:10 AM	Keith Huffman	Jaimar
14			
15	8:20 AM	Paul Kutler	Bill Ma
16			
17	8:30 AM	John Kim	S B Yo
18			
19	8:40 AM	Jeff Wong	Tony K
20		JW	
21	8:50 AM	Bryan Shak	John F

Enter text or formula f ⓘ

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- Selected cell outlined in blue.
- Click to bring up the keyboard to enter text into the selected cell.
- Back button. Click to unselect the cell and to return to the browsing screen.

4. Type your initials to reserve your tee time.
  - h. Entered text.
  - i. Click to confirm your entry.

11:35

	A	B
2	Date: Monday, February	
3	Club: SHORELINE SENIORS	
4	Format: Low Net	
5	7:30 AM	Dan Barreras Mike S
6		
7	7:40 AM	Leo Ra
8		
9	7:50 AM	Jim Dunn Ron La
10		
11	8:00 AM	Ricardo
12		
13	8:10 AM	Keith Huffman Jaiman

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11:36

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	A	B
2	Date: Monday, February	
3	Club: SHORELINE SENIORS	
4	Format: Low Net	
5	7:30 AM	Dan Barreras Mike S
6		
7	7:40 AM	Leo Ra
8		
9	7:50 AM	Jim Dunn Ron La
10		
11	8:00 AM	Ricardo
12		
13	8:10 AM	Keith Huffman Jaiman
14		
15	8:20 AM	Paul Kutler Bill Ma
16		
17	8:30 AM	John Kim S B Yo
18		
19	8:40 AM	Jeff Wong Tony K
20		
21	8:50 AM	Bryan Shak John F

Jd j

B A [Listed] [Listed] [Listed] [Listed]

- j. Green background confirms your entry is OK. Blue highlight means it is still selected.
  - k. Click to unselect the cell and to return to the sign-up sheet in browsing mode.
5. Optional: Using the tabs at the bottom, navigate to other tournament dates and reserve tee times up to 3 weeks out. If you don't see the tabs, scroll to the top of the sheet till they come into view.
6. Optional. Move to a different tee time.
  - l. **For a temporary change:**
    - Select your name and strike through it.
    - Select a blank tee time and enter your name manually (do not paste) and write your initials in the cell underneath.

Alternatively, write your name underneath a name which has been struck through (like ~~Bill Marsden~~).

m. **For a permanent change:**

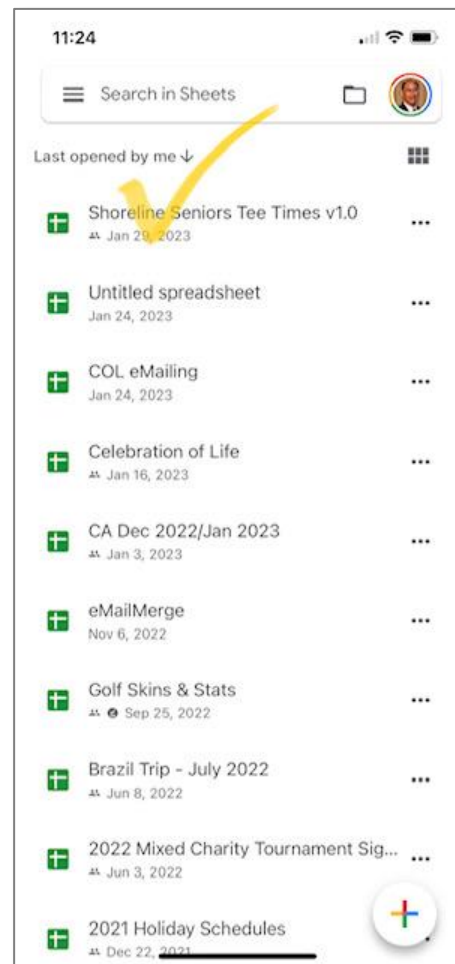
- Delete your name (do not cut) on the last sheet (by date) available for the day of the week that you are changing.
- Select a blank tee time and enter your name manually (do not paste).

7. REQUIRED: Exit the file

- x. Click on the left angle bracket in the upper left to exit the file. You should now be where you started, with a list of google sheet files!



	A	B	C
2	Date:	Monday, February 27	
3	Club:	SHORELINE SENIORS	
4	Format:	Low Net	
5	7:30 AM	Dan Barreras	Mike S
6			
7	7:40 AM		Leo Ra
8			
9	7:50 AM	Jim Dunn	Ron La
10		Jd	
11	8:00 AM		Ricardo
12			
13	8:10 AM	Keith Huffman	Jaiman
14			
15	8:20 AM	Paul Kutler	Bill Ma
16			
17	8:30 AM	John Kim	S B Yo
18			
19	8:40 AM	Jeff Wong	Tony K
20		JW	
21	8:50 AM	Bryan Shak	John F
22			
23	9:00 AM	Kwok Cheung	Jim Sc



**IMPORTANT: one week before a tournament, names which have not been initialed (indicating they are going to play) or struck through (indicating they are not going to play), will be automatically struck through. That is, you should always initial your name or use strike through, preferably more than one week before the tournament. These automatic strike throughs will make it easier to**

**make reservations for newer members, or members who do not play regularly enough to have their names on the default sign-up sheets.**

## Closed Sign-Up Sheet

On the Saturday before the Monday tournament, Shoreline Management will print out the sign-up sheet for the Starter. Once printed, the sign-up sheet will be closed and any subsequent changes will not be reflected on the print out. However, it should still be available to view on the day of the tournament.

If you need to make any last-minute changes, please call the pro shop at 1-650-903-4653.

For Wednesday's tournaments, the sign-up sheet will be printed and closed on the Tuesday before.

A2	Date:				
2	<b>Date:</b>	<b>Monday, February 20, 2023</b>	For Shoreline Use Only		
3	<b>Club:</b>	<b>CONTACT PRO SHOP FOR LATE CHANGES</b>			dt
4	<b>Format:</b>	<b>650-903-4653</b>			
5	Closed	Dan Barreras	Mike Sliter	Harry Takahashi	Bob Prillinger
6			MTS		
7	Closed	Jim Wilson	Leo Rabago	Peter Steiner	Dennis Mateo
8			LR		
9	Closed	Jim Dunn	Ron Labrum	Rob Neville	Peter Logan
10			RL		pl
11	Closed		Ricardo Burgess	Paras Rao	
12					
13	Closed	Keith Huffman	Jaiman Baik	Gi Kim	Steve Lim
14		kh			
15	Closed	Paul Kutler	Bill Marsden	Gary Thomas	Neal Lazear
16					
17	Closed	John Kim	S B Yoo	James Kim	Eun Lee
18					
19	Closed	Jeff Wong	Tony Kim	Ralph Scherrer	Keith Matsumoto
20		JW			
21	Closed	Bryan Shak	John Friend	Dennis Shak	Wendell Shak
22				Dps	
23	Closed	Kwok Cheung	Jim Schmidt	Don Gorrell	Don Shrank
24					
25	Closed	Atsushi Yamazaki	Gary Wada	Roger Dalit	Greg Stephens
26					
27	Closed	Robert Burgner	John Figueroa	Paul Lesti	
28					
29	Closed	Joe Cooper	Jay Hong	Steve Lim	Brock Purdy
30					BP
31	Closed	Al Duncan	Ching Huang	Scot Strotman	
32					
33	Closed	Esser Brooks	Ken Kasper	Gary Matsuura	Brad Shak
34					
35					
36					

## Need Help?

Ask any member! They can reserve a tee time for you anytime from anywhere!